



TRANS-ASIA
PETROLEUM

January 30, 2017

Securities and Exchange Commission
G/F Secretariat Building, PICC Complex,
Roxas Boulevard, Pasay

Attention: **Hon. Justina F. Callangan**
Director, Corporate Governance & Finance Department

Philippine Stock Exchange, Inc.
3/F Philippine Stock Exchange Plaza
Ayala Triangle, Ayala Avenue, Makati City

Attention: **Ms. Janet A. Encarnacion**
Head, Disclosure Department



Gentlemen:

Please be informed that at the meeting of the Board of Directors of Trans-Asia Petroleum Corporation held on January 30, 2017, it was decided that the annual meeting of shareholders be held on Monday, April 10, 2017, at 10:30 in the morning at the Manila Peninsula Hotel, Makati City.

The Agenda of the Meeting is as follows:

1. Call to Order
2. Proof of Notice and Determination of Quorum
3. Minutes of Previous Meeting
4. Annual Report of Management and Confirmation of all acts of the Board of Directors and of Management since the last Annual Shareholders Meeting
5. Election of Directors
6. Appointment of External Auditors
7. Other Matters
8. Adjournment

A copy of the Notice of Annual Shareholders Meeting is attached hereto for your reference and files.

The record date for the determination of the shareholders entitled to notice of said meeting and to vote thereat is March 20, 2017.

Very truly yours,


CECILLE B. ARENILLO
Compliance Officer





TRANS-ASIA
PETROLEUM

NOTICE OF ANNUAL SHAREHOLDERS MEETING

TO ALL SHAREHOLDERS:

Please be advised that at the annual meeting of the shareholders of **TRANS-ASIA PETROLEUM CORPORATION** will be held on **Monday, 10 April 2017**, at 10:30 in the morning at the Manila Peninsula Hotel, Makati City.

The Agenda of the Meeting is as follows:

1. Call to Order
2. Proof of Notice and Determination of Quorum
3. Minutes of Previous Meeting
4. Annual Report of Management and Confirmation of all acts of the Board of Directors and of Management since the last Annual Shareholders Meeting
5. Election of Directors
6. Appointment of External Auditors
7. Other Matters
8. Adjournment

For the explanation of each agenda item, please refer to the attached **Annex "A"**.

The record date for the determination of the shareholders entitled to notice of said meeting and to vote thereat is March 20, 2017.

Very truly yours,

ALAN T. ASCALON

Assistant Corporate Secretary



Annex "A"

TRANS-ASIA PETROLEUM CORPORATION ANNUAL SHAREHOLDERS MEETING *10 April 2017, 10:30 a.m.*

Explanation of Each Item on the Agenda

1. Call to Order

The Chairman, Mr. Ramon R. del Rosario, Jr., will formally open the annual meeting of the shareholders of Trans-Asia Petroleum Corporation (the "Corporation"). He will state that shareholders will be given an opportunity to ask questions or raise their concerns regarding each item on the agenda.

2. Proof of Notice and Determination of Quorum

The Assistant Corporate Secretary, Atty. Alan T. Ascalon, will certify the date when the notice of meeting and the information statement were sent to the shareholders of record as of March 20, 2017 and to the Securities and Exchange Commission (SEC) and Philippine Stock Exchange (PSE).

Atty. Ascalon will likewise certify as to the existence of a quorum. The owners of a majority of the shares issued and outstanding either in person or by proxy shall constitute a quorum for the transaction of business at this meeting.

3. Minutes of Previous Meeting

Copies of the minutes of the Annual Shareholders Meeting held on April 12, 2016 will be distributed to the shareholders before the meeting and will be presented to the shareholders during the meeting for approval.

4. Annual Report of Management and Confirmation of all acts of the Board of Directors and of Management since the last Annual Shareholders Meeting

The annual report for the preceding fiscal year will be presented to the shareholders for approval. The acts of the Board of Directors and Management of the Corporation since the last Annual Shareholders Meeting will likewise be presented to the shareholders for confirmation.

5. Election of Directors

The members of the Board of Directors shall be elected by plurality vote. The Assistant Corporate Secretary will present the nominees qualified for election to the Board of

Directors, including the independent directors. A comprehensive description of the qualifications and business experience of the nominees for election to the Board of Directors will be included in the information statement.

Voting shall be by raising of hands or *viva voce*. In case of any objection to the manner of casting votes, voting shall be done in writing by secret ballot which shall be counted thereafter by the Assistant Corporate Secretary in the presence of Sycip Gorres Velayo & Co. to be able to validate the counting. Each shareholder may cast as many votes as he or she has shares of stock, multiplied by eleven (11), or the number of board seats provided in the Articles of Incorporation.

6. Appointment of External Auditors

The shareholders will be asked to confirm the appointment of auditors who were appointed for the current fiscal year by the Board of Directors upon the recommendation of the Audit Committee.

7. Other Matters

The Chairman will open the floor to comments and questions by the shareholders. The Chairman will decide whether matters raised by the shareholders may be properly taken up in the meeting or in another forum.

8. Adjournment

The Chairman will adjourn the meeting when the scheduled order of business is completed and no further business or matter is considered or raised.